

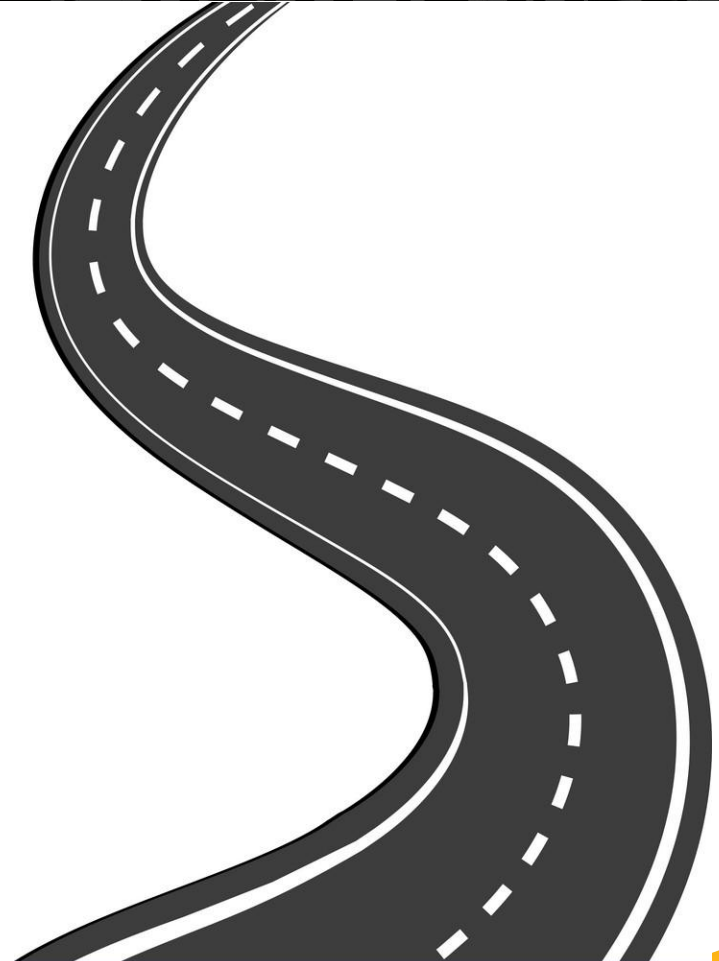
Creating Your Personal Career Plan

UMBC Career Launch Summer Series

*Kacie Lawrence, Associate Director
UMBC Career Center*

What You'll Get Out of This:

- **IDEAS.** We'll talk about the *many* options for gaining experience.
- **INSPIRATION.** You will (I hope!) leave feeling confident.
- **INFORMATION.** I'll share helpful resources and links.



Step 1: Know Yourself

- Consider your personal **values, interests, and strengths.**
- Take a [career assessment](#), such as the MBTI or FOCUS 2
- Schedule a 60-min career counseling appointment



Step 2: Know Your Options

- [Majors Resources](#)
- [Vault](#)
- [O*NET Online](#)
- Attend UMBC industry panels, employer information sessions, and other [events](#)



- Reach out to UMBC alumni and others to ask questions about potential career fields ([informational interviews](#))

Step 3: Try Something!



START

Internships & Co-ops

Research

Service Learning

Part-Time or Full-Time Jobs

Student Involvement

Personal Projects

Freelancing

Internships & Co-ops

- Available to all majors
- Full-time OR part-time
- Often are paid
- Earn academic credit
- In-person, virtual or hybrid

*Internships are meant to be a **learning experience**... that means you don't have to be an "expert" to apply!*



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Intern of the Week: Dakota Pereira for Ancient St. & History

Check out Dakota's internship with National Gallery of Art!

Name:Dakota Pereira

Internship, Co-op or Research Site:National Gallery of Art

Position Title:Librarian Technician (Student Assistant)

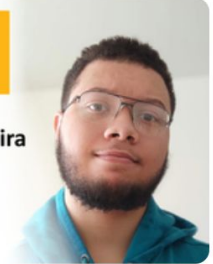
Major(s)/Minor(s):Ancient Studies & History

Current Class Level:Sophomore

Work Term:Spring 2021

Intern of the Week

Dakota Pereira



Tell us about your internship, co-op, or research opportunity, including your day-to-day responsibilities.

As a librarian technician intern at the National Gallery of Art's Vertical Files, I am tasked with working with the collection's ephemera—which are materials that were produced with the intent of being disposed of or only had short-term usefulness. These artist materials, such as exhibition notices, pamphlets, among other written works, are valuable to researchers, scholars and the curious public alike.

I largely do telework linking Library of Congress name headers to the artists in the Vertical Files, but I also do work for other departments of the library such as book items for the Circulation Dept.

Where Do UMBC Students Intern?



Morgan Stanley



Booz | Allen | Hamilton*

BGE / Exelon
The Smithsonian
Maryland Art Place
Google

Sinclair Broadcasting
MD General Assembly
Pro Bono Counseling
IBM

Centers for Medicare & Medicaid
International Rescue Committee
Stanley, Black & Decker
Amazon

Special Internship Programs at UMBC

- [Public Service Scholars Programs](#)
 - Governor's Summer Internship Program (GSIP)
 - Sondheim Nonprofit Leadership Program (SNLP)
 - Maryland Department of Transportation (MDOT)
- [Shattuck Family Internship Program](#)
 - Fall/spring only
 - Entrepreneurship & social entrepreneurship
- UMBC Student Internship & Service Fund
 - Summer only; stipends for otherwise-unpaid experiences

Research

- Available to all disciplines
- Faculty-led OR student-led
- May be on campus or at another institution (REUs)
- Credit might be possible

Connect with the Office of Undergraduate Research!

www.ur.umbc.edu



Special Research Programs at UMBC

- [Undergraduate Research & Creative Achievement Day](#) (URCAD)
 - ALL MAJORS can present their research projects
 - Third week in April every year
- [Undergraduate Research Awards](#) (URA)
 - Year-long, apply in the spring for stipends of up to \$1,500
 - Must be mentored by UMBC faculty
- [Interdisciplinary Co-Labs](#)
 - Summer only; stipends of \$3,000
- [Louis Stokes Alliance for Minority Participation](#) (LSAMP)
 - All semesters; stipends for STEM research under UMBC faculty

Service-Learning

- ~40 hours per semester
- Education, human services, animal welfare, environment, international ed, food and housing, disability advocacy, healthcare
- Earn a transcript notation through PRAC 096



Connect with the Shriver Center!

<https://shrivercenter.umbc.edu/>

Special Service Programs at UMBC

- [Service-Learning & Community Engagement](#)
 - Every semester; select a site that aligns with your interests
 - Engage alongside fellow students, reflect on your experience
- [Shriver Living Learning Community](#)
 - Live and build relationships with like-minded students
 - Engage with local community orgs, on-campus volunteering
- [Scholarships for Service](#)
 - Summer only; stipends of \$3,000
- [Peace Corps Prep](#) @ UMBC
 - Get prepared for international development work

Student Involvement

- Employers love this and value the transferable skills
- Categories: Academic, Career/ Professional, Arts & Media, Cultural, Service, Governance, Hobbies...
- You get out what you put in

Find an organization to join!

<https://my3.my.umbc.edu/groups/studentorgs>



Part-Time or Full-Time Jobs

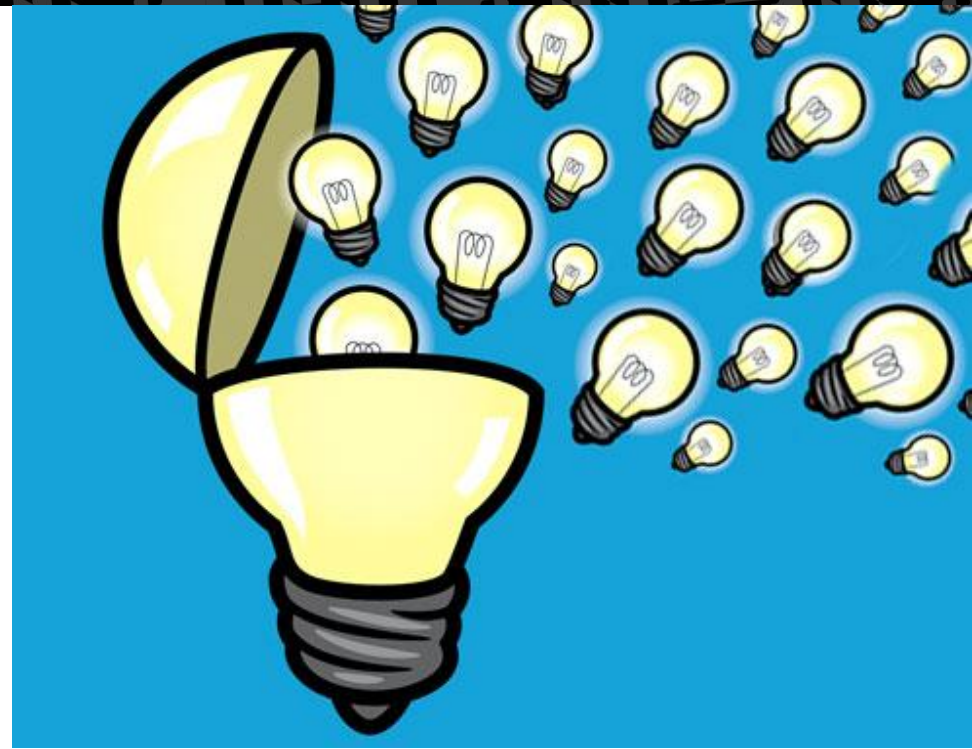


- On-campus OR off-campus
- Look for opportunities to develop career-relevant skills
- In some fields, jobs are more common than internships
- Retail & food service jobs DO interest employers... but try to “level up” over time

Schedule a Career Center job search appointment!

Personal Projects

- Create a website
- Start a business or nonprofit
- Write a book
- Design a video game or app
- Start a YouTube channel
- Produce a film or play
- Plan a fundraising event
- Develop a board game
- Learn a language
- Build a Rube Goldberg machine



Freelancing

- Opportunities exist in **MANY** fields, such as writing, design, animation, photography, programming & tech, translation, video editing & production, social media marketing, finance & accounting, music/audio, data analysis...
- Consider starting small with family and friends to build a solid portfolio
- Promote your services on platforms like [UpWork](#) and [Fiverr](#)
- Can freelancing be listed on your resume? YES!

Map Out Your Career Plan

THINK ABOUT...

- Your own availability in future semesters
- How much “lead time” each experience would require
- Your financial needs
- Your ultimate goals, by graduation and beyond



REFLECT...

What is at least one way you could gain experience toward your career?

Internships/co-ops, research, service-learning, student involvement, jobs, personal projects, freelancing, other?

Plan for Potential Roadblocks

“I DON’T HAVE TRANSPORTATION OFF-CAMPUS.”

Remote internships & service have expanded, plus UMBC provides shuttle service to Baltimore. Also, consider on-campus opportunities.

“I NEED TO KEEP MY CURRENT JOB.”

Consider asking your employer to incorporate duties that relate to your career goals, or even allow you to intern within the company.

“MY GPA ISN’T THE GREATEST.”

In some fields, GPA is less important than skills & experience. You can also consider building up your resume with non-competitive experiences.

REFLECT...

What roadblock(s) are you likely to encounter as you look to gain career experience?

What could be some creative solutions/ways around?