**Shared Services Centers (SSC) Town Hall Meeting**

The Shared Services Centers (SSC) Team, which includes the Business Process Improvement, Communication, and Human Resources (BPI) Work Groups, as well as our Advisory Council, is moving forward with establishment of our initial two Phase I Shared Services Centers and many business process improvements.

Work groups have completed documentation of all current business processes and are busy mapping future business processes to assist in focusing our BPI efforts.

Our initial two Phase I Shared Services Centers in the College of Natural and Mathematical Sciences (CNMS) and Academic Affairs Other Units (AAOU) now have leaders in place and will soon begin the staffing process.

In our continuing effort to keep the campus informed and to allow for input and feedback, **y**ou are invited to attend a Shared Services Centers (SSC) Town Hall Meeting on Thursday, December 4, 2014, 10-11 a.m., in University Center, Room 312.

BPI background and the work groupsummaries are posted on the myUMBC "Shared Services Centers at UMBC" group (<http://my.umbc.edu/groups/ssc/documents>). Details on the work groups established and their roles are also posted there. Click on the “Documents” tab and then the “BPI & Implementation” folder.

**SSC Town Hall Meeting Objectives:**

* To update the campus with additional details on Shared Services Centers (SSC) progress.
* To introduce our SSC leadership to the campus community.
* To update the campus on the Shared Services Centers (SSC) Advisory Committee and Work Groups; membership, roles, volunteer opportunities and progress.
* To share campus input related to prioritization of Business Process Improvements (BPI).
* To allow an open public dialogue, giving the UMBC Community an opportunity to ask questions and provide feedback

We look forward to seeing you there.

**The Town Hall will be webcast for those in need.  Please contact Jean Donohue at** [**donohue@umbc.edu**](mailto:donohue@umbc.edu) **if you plan on taking advantage of this.**